



E8540 – Basic Interagency Logistics Seminar FY23

Course Dates:

- December 12–16, 2022
- March 27–31, 2023
- June 26–30, 2023
- September 18–22, 2023

Course Length:

This course is 4.5 days in length.

Travel Dates:

Travel days are Sunday and Saturday.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description:

This Interagency Logistics (IL) course familiarizes participants with IL concepts of planning and response. The course facilitates discussion on key interagency (Whole Community) logistics concepts of operation.

Course Goal:

The goal of the course is to familiarize students with the logistics planning considerations for all-hazards response activities for Federal, State, Local, Territorial, Tribal, Non-Governmental Organizations, and other partners which provide Logistics support in accordance with the 'Whole Community' concept set forth in Presidential Policy Directive (PPD) 8, dated March 2011. The course also provides an overview of IL Partner disaster response organizations. It identifies and discusses parameters for logistics support coordination and creates a "Whole Community" forum for the exchange of best logistics practices.

Prerequisites:

- IS-26 – Guide to Points of Distribution
- IS-27 – Orientation to FEMA Logistics
- IS-100.c – Introduction to the Incident Command System (ICS), ICS-100
- IS-700.b – An Introduction to the National Incident Management System (NIMS)
- IS-800.d – National Response Framework (NRF), An Introduction

Continuing Education Units (CEUs):

EMI awards 2.8 CEUs for completion of this course.

Target Audience:

The IL community includes, but is *not restricted* to:

- Federal Agency/Department Logisticians
 - State Emergency Management Logisticians
 - National Guard Logisticians
 - Federal/State Coordinating Officers
 - Federal/State Operations/Planning Officers
 - Non-Governmental Organization (NGO)/ Voluntary Organizations Active in Disasters (VOADs) Professionals
 - Private Sector Supply Chain Professionals
- Students should be mid- to senior-level logistics/emergency managers from organizations such as the Department of Homeland Security (DHS), or other Federal, State, local, tribal, territorial agencies and the Military Services (Active, Guard, Reserve) to include Military Officers (O-4 through O-6), Warrant Officers (W-3 through W-5), Senior Non-Commissioned Officers (E-7 through E-9), or Federal Civilians (GS-13 through GS-15 or equivalent). Civilians from nongovernmental and volunteer agencies are also invited to attend. Those not falling into one of the above

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categories, but may benefit from, or contribute, to this course may attend, with EMI approval. Government contractors may also attend but will be required to sign and adhere to the DHS's "Non-Disclosure" requirement (DHS Form 11000-6).

To Apply:

Visit: [NETC Online Admissions Application](https://training.fema.gov/generaladmissions/application/staticforms/startapplication.aspx) (<https://training.fema.gov/generaladmissions/application/staticforms/startapplication.aspx>).

Upload copies of ALL prerequisites to prevent rejection of your application.

All EMI applications require an electronic approval from the head of your sponsoring organization (supervisor). You will need the name, title, and email address of this person to submit the application.

Application Review:

To be evaluated for admission into this course, **application form must be completed and reflect experience.** Refer to the Target Audience statement and **indicate how you meet the requirements based upon your position and experience.** Attach a separate document if needed. Include copies of prerequisite course completion certificates or transcripts.

Applications without prerequisite documentation will be rejected.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging, and other logistics. Click or copy and paste the link below for a PDF copy of the [NETC Welcome Package](https://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf?ver=11-2021) (https://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf?ver=11-2021).

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity.

Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat.

Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov

Request for Accommodation:

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions at

netcadmissions@fema.dhs.gov

EMI Training Point of Contact:

For additional information, contact the Response and Recovery Branch at

fema-emi-randr@fema.dhs.gov

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